



# SIGN PERMIT APPLICATION

## STAFF USE ONLY

Permit #: \_\_\_\_\_ Staff: \_\_\_\_\_  
Building Permit Required: Yes ☐ No ☐ Date: \_\_\_\_\_  
Related Case(s): \_\_\_\_\_

## Application Information

Applicant Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ e-mail \_\_\_\_\_  
Applicant is: ☐ Owner ☐ Agent ☐ \*Contractor ☐ Tenant

IF APPLICANT IS NOT OWNER, OWNER AUTHORIZATION SIGNATURE OR CONTRACTOR IS REQUIRED TO PROCESS

Owner's Name \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

\*Contractor License \_\_\_\_\_ Phone \_\_\_\_\_ Chula Vista Business License \_\_\_\_\_

## Property Information

Business Name \_\_\_\_\_ Assessor's Parcel(s) \_\_\_\_\_  
Address \_\_\_\_\_ Commercial Center Name \_\_\_\_\_  
Zone \_\_\_\_\_ Lot Frontage \_\_\_\_\_ Building Frontage \_\_\_\_\_ Facing Street \_\_\_\_\_ ft.  
Facing Parking (5 or more vehicles) and walkway \_\_\_\_\_ ft.

## Sign Information

Please indicate sign copy, color and materials on plans and complete the section below by ✓ the appropriate box.  
(use another sheet if necessary)

Sign Type	Channel <input type="checkbox"/>	Cabinet <input type="checkbox"/>	Single Side <input type="checkbox"/>	Double Side <input type="checkbox"/>	Height (Ft.)	Length (Ft.)	Depth (Ft.)	Total (Sq Ft.)	Illuminated		Sign Reads
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	

**Types of Signs:** Wall, Monument, Pole, Canopy, Window, Projecting, Directional, Subdivision, Other